



Private Swimming Pools or Spas

Exemption: The following pools, when used accessory to individual dwelling units in single family homes and duplexes, are exempt from a building permit:

- Prefabricated swimming pools installed entirely above ground, are less than 24-inches deep, and do not exceed 5,000 gallons.
- Prefabricated swimming pools installed for temporary use of less than three months per year.

Building Permit Submittal

- Residential Accessory Building and Miscellaneous Structure Permits, [Overview](#) – available on MyBuildingPermit.com
- Private Swimming Pool or Spa Worksheet (see page 2)
- Site Plan: The site plan is required to give property dimensions, show any adjacent streets, indicate septic system location, if applicable, and show the position of the house on the lot. If a fence is used as part of the pool barrier, please identify its location on the site plan. The drawing must be representative of the lot. See the [Residential Site Plan Requirements](#) Handout.
- Structural Plans/Working Drawings: Construction drawings with engineering calculations or an approved ICC ES report demonstrating compliance with the current International Residential Code ([IRC](#)) and International Swimming Pool and Spa Code ([ISPSC](#)). The specific layout of the pool and the Access Barrier drawn at ¼"=1 ft. scale is required.
- Energy Code Compliance: Provide information and specifications on pool heaters, heater controls, vapor-retardant cover, pool pumps and pump controls.
- Public Health Approval: If the property is served by on-site sewage system (septic system), Public Health approval is required for the location of the pool. Prior to submission of a building permit application for the pool, contact Public Health to start the [Public Health permit application process](#).

Additional Resources

[Residential Swimming Pool and Spa Permit & Plan Guidelines](#)

[Permit Fees](#)

For **Public** and **Semi-Public** Swimming pools, hot tubs or spas, please refer to [Seattle – King County Public Health, Water Recreation Services](#) for permit application and review.

Private Pool or Spa Permit Instructions and Worksheet, continued

| Project Information | | | |
|-------------------------------------|--------------------|--------------------|-------------------------------|
| PROJECT ADDRESS/LOCATION: | | | |
| PERMIT NUMBER IF KNOWN: | PARCEL NUMBER: | | |
| PROJECT DESCRIPTION: | | | |
| Pool: | Indoor | Outdoor, In-ground | Outdoor, Above Ground |
| Hot Tub/Spa: | Indoor | Outdoor | <i>(check all that apply)</i> |
| Code Approved Access Barrier | Hot Tub/Spa | | Pool |
| Locked Cover | | | |
| Automatic Cover | | | |
| Combination of approved barriers | | | |
| ADDITIONAL INFORMATION: | | | |

| | |
|-------------------------------------|------|
| APPLICANT SIGNATURE OR PRINTED NAME | DATE |
|-------------------------------------|------|