



KING COUNTY

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

Signature Report

October 27, 2015

Ordinance 18139

Proposed No. 2015-0403.1

Sponsors von Reichbauer, Hague, Lambert,
Dembowski, McDermott, Dunn and Phillips

1 AN ORDINANCE establishing a planning framework to
2 define the process to develop a King County regional 911
3 strategic plan.

4 **STATEMENT OF FACTS:**

- 5 1. King County's E-911 system is delivered through two integrated functions:
- 6 a. The regional systems, infrastructure and databases to route 911 calls, which is
7 delivered through King County E-911 program office; and
- 8 b. The dispatch of resources from the police, fire or emergency service agencies,
9 or any combination thereof, which is delivered through public safety answer
10 points ("PSAPs") as determined by local jurisdictions.
- 11 2. The King County E-911 system is funded by E-911 excise taxes
12 throughout the county and local PSAP funding.
- 13 3. King County distributes a portion of the E-911 excise tax to the local
14 PSAPs to support technology investments and impacts relative to call
15 routing; however, the majority of PSAP funding is provided by their
16 jurisdictions and contract agencies through sources other than the E-911
17 excise tax.
- 18 4. Stewardship of the E-911 system and excise taxes requires balancing of
19 the regional role of the E-911 program office with the role and

20 responsibility of the local PSAPs to ensure that E-911 service is provided
21 throughout the county.

22 5. The King County E-911 system is facing a number of financial,
23 strategic and technological challenges with the implementation of the Next
24 Generation E-911 technology.

25 6. The King County council desires to establish, in partnership between
26 the King County E-911 program office and the PSAPs, a King County E-
27 911 strategic plan that will:

28 a. Collaboratively identify the priorities of the King County E-911
29 system;

30 b. Guide the ongoing processes for decision making, funding and
31 implementing those priorities; and

32 c. Mutually respect the county's regional and PSAPs' local roles and
33 responsibilities within the system.

34 BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

35 SECTION 1. A. The King County E-911 strategic plan scoping committee,
36 consisting of a leadership group and a project coordination team, is hereby established.

37 B. The committee's purpose is to recommend a strategic planning process report
38 by May 31, 2016. The report shall be filed in the form of a paper original and an
39 electronic copy with the clerk of the council who shall retain the original and provide an
40 electronic copy to all councilmembers, members of the regional policy committee, the
41 executive and the policy staff director. If the committee does not transmit the report by
42 May 31, 2016, the executive is requested to transmit a report, meeting the criteria defined

43 in this section, by August 30, 2016. If the executive is filing a report, the report shall be
44 filed in the form of a paper original and an electronic copy with the clerk of the council,
45 who shall retain the original and provide an electronic copy to all councilmembers and
46 members of the regional policy committee and the policy staff director.

47 C. The report shall recommend a collaborative process to develop a King County
48 E-911 strategic plan to address priorities for the regional portions of the King County E-
49 911 system and guide the ongoing process for decision making, funding and
50 implementing those priorities, including:

- 51 1. The organizational structure for the strategic planning process;
- 52 2. A timeline and milestones for completion of the plan;
- 53 3. A regular reporting process to project stakeholders;
- 54 4. A recommended work group or groups and team or teams, or any
55 combination thereof; and
- 56 5. Other issues as identified by the committee.

57 D. The report shall define the roles, shared vision and measurable goals of the
58 regional King County E-911 system that is reflective of national best practices. In
59 addition, the report shall also, at a minimum, address the planning processes and
60 questions needed to:

- 61 1. Integrate with the state's E911 system and the responsibilities of local
62 jurisdictions in their delivery of E-911 dispatch services;
- 63 2. Develop a ten-year technology investment strategy for the regional King
64 County E-911 system with tactics and a process for adapting to evolving technology and
65 service conditions;

66 3. Develop a ten-year sustainable financial plan for the regional King County E-
67 911 system with tactics and a process for adapting to evolving financial conditions; and

68 4. Define an ongoing decision making or governance structure for implementing
69 and achieving the vision and goals of the regional King County E-911 system, including
70 a conflict resolution process.

71 SECTION 2.

72 A. The leadership group of the E-911 strategic plan scoping committee will
73 finalize the recommendations to be included in the report. These recommendations shall
74 be made by consensus, to the extent possible. In the absence of consensus, each member
75 shall have one vote unless otherwise noted in this section.

76 The leadership group shall consist of:

77 1. Three King County councilmembers, consisting of the chair of the budget and
78 fiscal management committee, the chair of the law, justice and emergency management
79 committee and the council vice chair of regional coordination, or their successors;

80 2. Two city of Seattle councilmembers, recommended by the city of Seattle;

81 3. Three elected officials recommended by the Sound Cities Association;

82 4. One Bellevue councilmember, recommended by the city of Bellevue;

83 5. One fire district elected commissioner designated by the King County

84 Council in the appointing motion;

85 6. The King County sheriff;

86 7. The King County executive;

87 8. One representative of public safety answering points ("PSAPs")

88 recommended by Valley Communications and NORCOM;

89 9. One representative of the PSAPs recommended by the city of Bothell, city of
90 Enumclaw, city of Issaquah, Port of Seattle, city of Redmond, University of Washington
91 and Washington State Patrol;

92 10. One representative of the PSAPs recommended by the city of Seattle; and

93 11. One representative of the E-911 program office, recommended by the
94 executive, to be the nonvoting ex officio member and technical advisor to all committee
95 deliberations.

96 B. The council shall appoint the members of the leadership group by motion.
97 Within 14 days of the effective date of this ordinance the recommending agencies shall
98 transmit an electronic copy of their appointment recommendations to the clerk of the
99 Council, who shall retain the original and provide an electronic copy to the chair of the
100 Council. In the appointment of leadership group members, the King County council
101 should strive to balance the geographic distribution of members, including specific
102 representation for the unincorporated areas of King County.

103 C. The leadership group shall transmit a progress report to the King County
104 council by March 31, 2016, identifying the committee's decisions to date and work
105 remaining before completion of the strategic planning process report. The report shall be
106 filed in the form of a paper original and an electronic copy with the clerk of the council,
107 who shall retain the original and provide an electronic copy to all councilmembers and
108 members of the regional policy committee and the policy staff director or the policy staff
109 director's successor.

110 SECTION 3. A. The project coordination team of the E-911 strategic plan
111 scoping committee shall:

112 1. Develop options related to or recommendations for items on the leadership
113 group's agendas;

114 2. Provide recommendations to the King County executive regarding scopes of
115 work, requests for proposals and selection of consultants to support the E-911 scoping,
116 strategic planning and interim advisory committee processes; and

117 3. Develop draft agendas, review materials and identify the resources needed to
118 support leadership group deliberations.

119 B. The project coordinating team shall make recommendations by consensus, to
120 the extent possible. When consensus cannot be achieved, then options shall be identified
121 and transmitted to the leadership group. In the absence of consensus, decisions shall be
122 made by majority vote. The members of the project coordination team and their voting
123 authority shall consist of staff recommended by their respective organizations, including:

124 1. One representative of the PSAPs operated by Valley Communications and
125 NORCOM;

126 2. One representative of the PSAPs operated by the city of Bothell, city of
127 Enumclaw, city of Issaquah, Port of Seattle, city of Redmond, University of Washington
128 and Washington State Patrol;

129 3. One representative of the PSAPs operated by the city of Seattle;

130 4. One representative of the PSAPs recommended by the King County sheriff;

131 5. One representative of the King County council; and

132 6. One representative of the King County E-911 program office recommended
133 by the King County executive.

134 C. The council shall appoint the members of the project coordination team by
135 motion. Within 14 days of the effective date of this ordinance the recommending
136 agencies shall transmit an electronic copy of their appointment recommendations to the
137 clerk of the Council, who shall retain the original and provide an electronic copy to the
138 chair of the Council.

139 SECTION 4. A. The King County interim E-911 advisory group is hereby
140 established. The advisory group's purpose is to advise and consult with the King County
141 E-911 program office regarding technology, financial and system operational issues until
142 completion of the E-911 strategic plan and implementation of an ongoing decision making
143 and/or governance system. The advisory group shall provide comment and
144 recommendations on the county's E-911 program office 2017-2018 budget proposal and
145 financial, capital, operating, technology, and other issues as they emerge associated with
146 the regional King County E-911 system, but shall not provide recommendations
147 regarding the day-to-day operational issues of the E-911 program office. The advisory
148 group may create subcommittees, working groups, or both, as needed. The advisory
149 group's recommendations shall be made by consensus to the extent possible. In the
150 absence of consensus, decisions will be made by majority vote. The members of the
151 advisory group and their respective voting authority shall consist of staff designated by
152 their respective organizations, including:

153 1. One representative from the King County E-911 program office shall serve in
154 a nonvoting capacity;

155 2. One representative of the PSAPs operated by Valley Communications and
156 NORCOM may exercise one vote;

157 3. One representative of the PSAPs operated by the city of Bothell, city of
158 Enumclaw, city of Issaquah, Port of Seattle, city of Redmond, University of Washington
159 and Washington State Patrol may exercise one vote;

160 4. One representative of the PSAPs operated by the city of Seattle may exercise
161 one vote;

162 5. One representative of the PSAP operated by the King County sheriff may
163 exercise one vote;

164 6. Each PSAP without a designated voting member may designate a nonvoting
165 member.

166 B. The King County executive shall provide written notice including rationale for
167 the actions to the advisory group and the King County council prior to the next scheduled
168 meeting of the advisory group implementing any actions contrary to an advisory group-
169 voted recommendation or impasse. The notice shall be filed in the form of a paper
170 original and an electronic copy with the clerk of the council, who shall retain the original
171 and provide an electronic copy to all councilmembers and members of the regional policy
172 committee and the policy staff director.

173 C. This advisory group shall remain in effect until an ordinance is enacted
174 repealing this section.

175 SECTION 5. A. The strategic plan scoping committee shall be supported by a
176 nonvoting project manager designated by the executive and an independent professional
177 facilitator who is not an employee of King County or any of the PSAPs. The facilitator
178 shall present recommendations and options from the project coordination team and
179 provide a fair representation of the project coordination team's deliberations.

180 B. The strategic plan scoping committee may also be supported by an
181 independent technical advisor who has expertise in national emergency number
182 association standards for governance, Next Generation E-911 technology and PSAP
183 operations, national, state and regional authorities such as the Federal Communications
184 Commission, and the Association of Public-Safety Communications Officials
185 International.

186 C. The strategic plan scoping committee may request that the executive retain
187 other persons or organizations with additional subject matter expertise, as needed, which
188 may include a strategic planning advisor or other persons.

189 D. The independent facilitator, independent technical advisor, or other resources
190 per Section 5.C. requested to support the scoping committee shall be retained under
191 contract by the executive, as recommended by the project coordination team and through
192 the county procurement process.

193 SECTION 6. For the purposes of this ordinance, "consensus" means a decision
194 that all members can generally support, even if it is not the preferred or specific choice of

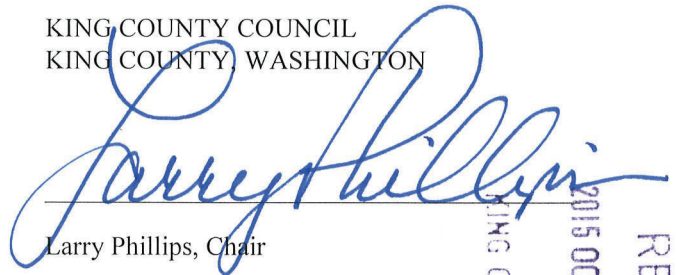
195 an individual member or members. For all groups with consensus voting established in
196 this ordinance, any voting member may reject consensus and require a vote.

197

Ordinance 18139 was introduced on 10/12/2015 and passed by the Metropolitan King
County Council on 10/26/2015, by the following vote:

Yes: 9 - Mr. Phillips, Mr. von Reichbauer, Mr. Gossett, Ms. Hague,
Ms. Lambert, Mr. Dunn, Mr. McDermott, Mr. Dembowski and Mr.
Upthegrove
No: 0
Excused: 0

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON



Larry Phillips, Chair

ATTEST:



Anne Noris, Clerk of the Council

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CLERK
KING COUNTY COUNCIL

APPROVED this 28 day of OCTOBER, 2015.



Dow Constantine, County Executive

Attachments: None