



King County

Strategic Advisory Council

June 9, 2023

~Meeting Minutes~

Strategic Advisory Council

Semi-Annual Meeting

Sign-In Sheet

9 June 2023

9:00 A.M. to 11:00 A.M

Virtual: Zoom Meeting

[#KCSAC2023](#)

KING COUNTY MEMBERS

| Name | Title | Agency | Present |
|--------------------|--|------------------------------------|-------------------|
| Dow Constantine | King County Executive | Executive's Office | Dwight Dively |
| Dwight Dively | Director, Performance, Strategy and Budget | Executive's Office | X |
| Dave Upthegrove | County Council Chair | King County Council | - |
| TBD | County Council Member | King County Council | - |
| Matthew York | Chief Presiding Judge | District Court | X |
| Patrick Oishi | Chief Presiding Judge | Superior Court | X |
| John A. Wilson | Assessor | Assessor | X |
| Leesa Manion | King County Prosecutor | Prosecuting Attorney | Nicole Franklin |
| Patti Cole-Tindall | Sheriff | King County Sheriff's Office | X |
| Julie Wise | Elections Director | Elections | Margaret Brownell |
| Megan Clarke | County Chief Information Officer | King County Information Technology | X |

PRIVATE / PUBLIC SECTOR MEMBERS

| Name | Title | Agency | Present |
|--------------------|---------------------------------------|-------------------------------|--------------|
| Michael Mattmiller | Senior Director of Government Affairs | Microsoft | X |
| Bill Kehoe | Chief Information Officer | State of Washington | X |
| Jason Weiss | Chief Information Officer | Sound Transit | X |
| Viggo Forde | Chief Information Officer | Snohomish County | X |
| Gretchen Peri | Managing Director | Slalom | X |
| Mark Ronaldson | Director | Amazon Web Services | Megan Antelo |
| Gary Leaf | CIO | King County Housing Authority | X |

WELCOMED GUESTS AND OTHER ATTENDEES

The meeting started at 9:02 AM

Dwight Dively chaired the meeting on behalf of Dow.

Welcome and Introductions

9:05 AM

- Megan Clarke welcomed the SAC and attendees to the meeting. Each SAC member (or delegate) introduced themselves.

Opening Remarks

9:15 AM

- Dwight Dively delivered opening remarks. He welcomed the SAC members and guests. In his remarks Dwight spoke about:
 - Additional budget development in 2024 for year 2025, that is put in place to align the County's budget process with elections schedule.
 - The overall County's budget in good condition with the exception of General Fund, which has a significant deficit in the range of \$50M.
 - Dwight thanked SAC members for their advice as we work on the next Strategic Information Technology Plan for the County for period 2024-27. This is a major theme for today's meeting.
 - One of our primary concerns is IT Security; this is critical for us, and we will continue making it our strategic priority as well as tactical investments in those areas.

Recap of October 2022 meeting

9:25 AM

- Zlata Kauzlaric provided a recap of the October 2022 meeting.
- The topics of discussions were:
 - Data Governance. SAC endorsed the proposed Data Governance strategy (objectives, framework, and structure), and Prioritization of investments for data governance implementation.
 - Information Security and Privacy. SAC endorsed the approach for the County Agencies to work together thoughtfully and collaboratively to decrease our overall threat environment, and to work together to mature King County security environment; and Endorsed that KCIT make investments in Security and Privacy a priority.
 - Strategic Technology Plan 2024-2027. SAC provided input on the most important strategies for the next plan. SAC members were asked to volunteer to participate in further team work and advance the planning efforts.

Today's Topics

9:30 AM

- This agenda item included introduction to the topics to be discussed during the meeting, with the focus on the strategic technology plan.

Technology Awards

9:35 AM

Deputy CIO David Mendel recognized and awarded Technology Awards to nominated projects in three categories of the Strategic IT Plan: Connected Communities, Connected Data, and Connected Government. Congratulations to the following projects for delivering significant business value to the communities we serve – the public and our employees alike.

The awarded projects are:

- Connected Communities: Elections Text and Email Ballot Alerts – King County Elections
 - For the successful implementation of voting ballot alerts including text messaging and email notification for over 10,000 King County subscribers in five languages.
- Connected Data: CJIS Data Hub with ESRI Enterprise – Prosecuting Attorney Office
 - For the successful delivery of the Criminal Justice data hub which leverages GIS data, mapping, and spatial analysis tools for reporting.
- Connected Government: Puget Sound Emergency Radio Network – King County Information Technology
 - For the significant progress in implementing a new, expanded and improved digital emergency public safety radio system for dispatching and communications between fire, law enforcement, other first responders, and general government.

The project teams and invited recipients provided their remarks.

SAC Members and other meeting attendees congratulated the awarded projects and agencies:

- Anita Whitfield thanked the Elections Team “for using technology to increase equity, racial, and social justice in our community! Great work!”
- To Prosecuting Attorney Office:
 - Gretchen Peri congratulated the Prosecuting Attorney Office: “The County is truly a leader in its criminal justice data integration efforts.”
 - Anita Whitfield: “Great, great work as usual Nicole & PAO Team – So important!!”
- To PSERN Team:
 - Michael Mattmiller: “Well done, PSERN!”
 - Bill Kehoe: “PSERN has dramatically improved the interoperability of the entire state. Congratulations PSERN team!”
 - Anita Whitfield: “Thank you PSERN team – this work will be critical to serving all our communities, especially those most in need in time of emergency... when it is easiest to forget them!”

Updates Related to Strategies SAC Endorsed in Oct 2022

9:45 AM

Megan Clarke provided an update on:

- Active Directory (AD)
- Data Governance

Both efforts are moving forward, although on a somewhat slower pace than initially desired.

Bill Kehoe shared on Data Governance – To achieve the full connected government vision will require the County to securely connect your data. The data hub project was a great example.

Bill Kehoe emphasized the importance of continued focus and efforts for AD as it is one of the most critical components of on enterprise security.

Strategic Technology Plan 2024-27

9:55 AM

Megan Clarke led the conversation regarding the new Strategic IT Plan for 2024 – 2027. Since joining the County in January 2023, Megan has been working with King County Executive Leadership to understand the current strategies, priorities, objectives, and so on. In support and alignment of current leadership, the Strategic Plan is experiencing a process revision where strategies are being broken into goals -> objectives -> initiatives.

Our external advisors advised us on these strategies and recognized that the County is leading the way.

SAC Discussion:

- o Bill Kehoe asked if the seven goals is too many, coming from three goals in the current plan. Megan invited SAC members to help us reduce the number of goals if we can when they review them.
- o Gary Leaf wanted to hear how the priorities get set? – Megan offered future discussions off-line.
- o Jason Weiss shared, from the curiosity of a veteran fellow, that Sound Transit has the employee health goal in their IT strategy, to help align with the Surgeon General’s Framework for Workplace Mental Health and Well-Being.
- o Both Bill and Viggo Forde are working on their IT strategic plans and would welcome to coordinate/align with the County where possible. They are willing to work together more.
- o Gretchen Peri discussed a possibility of automated business processes to help with budget challenges.
- o Viggo Forde was interested on the approach to address changes as they arrive after finalizing the plan, as changes happen quickly in our world.
- o Viggo Forde followed up with Artificial Intelligence (AI) discussion and was interested how the County is approaching AI. Megan spoke about us needing to look at regulatory and philosophy, especially around generative; Avoid leading edge in governments.; and how to reduce bias that is perpetuated. Viggo sees AI as another opportunity for regional collaboration.

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- o Jason was interested how should AI efforts be regulated, even including an option to ban it. Megan clarified that KCIT is on a general hold until we figure things out. No one should be jumping on the bandwagon too quickly.
- o Bill Kehoe shared that they are developing some guidelines for state agencies on AI and making recommendations around governance and specific use cases that can help government create efficiencies.
- o Michael Mattmiller: City of Boston and City of Seattle have published AI usage policies that are good examples. Guidelines for Using Generative AI (boston.gov)
- o Shannon Smith shared that The Nation Association of Counties has fielded an AI Exploratory Committee. King County is participating. We will definitely share those outcomes with this group.
- o Michael Mattmiller:
 - o “It’s worth delineating between consumer-facing uses of technology and enterprise uses. When we talk about today’s consumer-facing services like ChatGPT, Bing Chat, and Google Bard, yes, those tools scrape the internet and reflect biases present across the whole of information available online.
 - o For enterprise uses of AI, it is up to the enterprise to determine what data is used to train AI models. It’s great to be thoughtful about the data question and to identify potential uses that minimize the risk of bias.
 - o For example, a model trained only on the content of the King County website for the purpose of answering general questions and providing live language translation services will only reflect the bias present in the County’s existing website.
 - o The NIST AI Risk Management Framework is a great tool for reviewing potential uses in AI before deployment to reduce the risk of bias and other risks.”
- o Nicole Franklin discussed how important is to be to be data informed. Lots of data is collected already that contain bias not reflective of equity and social justice. We need to be investing in data to fill holes and or connect gaps.
- o Jason discussed criticality of cyber security as a strategic goal. It is difficult to stay up with if an agency has a lot of technical debt.
- o Ben Labelle, who joined Michael Mattmiller, proposed that innovation can impact technical debt.
- o Megan brought forward that we in public sector have less ability to fail.

Final Comments

10:24 AM

- Megan Clarke adjourned the meeting at 10:24 AM.