

KC 文本入口網站快速入門指南: 調查要求

如果您想申請法庭記錄卻不知道案件編號, Clerk's Office 的職員可協助您進行搜尋,每小時收費 \$30.00。此快速入門指南將說明如何提交調查申請。

注意:若要執行此操作,您必須登入您的入口網站帳戶。

1. 按一下首頁上的 「Request/View Court Records」(申請/檢視法院 Request/View Court Records 記錄)接鈕。 (Documents and Audio Hearings) Records Request Information 2. 點擊「記錄申請頁面」 · If you know your case number, use the case search to add documents and recordings to your order · If you don't know your case number, you can add a research request to your order and we'll find the records for 上的「找不到您想查找的內 PLEASE NOTE: Some documents may be immediately available after purchase. Other records such as recordings, archive documents, subpoenas, writs, research requests, and others might take up to 5 business days to be 容? | (Can't find what completed. You will be notified via email and through your account once your request is processed. Once submitted, your order status will be available through My Orders. you're looking for?) 按鍵。 ISSUANCE OF SUBPOENA, WRIT, CAN'T FIND WHAT YOU'RE DOCUMENTS AND HEARINGS OR CITATION LOOKING FOR? esearch Requests: Use this service if you can't find a publicly available case number The Clerk's office can research the case number for \$30.00 per hour. Once the research is complete, you will be notified via mail and through your portal messages. Research requests for sealed and confidential case numbers are not available iome pre-1979 case number indexes may be viewable online. You may research yourself by visit this site 3. 輸入盡可能多的資訊, Year of Case 以協助搜尋。 Case Type Please include additional information that would help the Clerk research your case number

4. 點擊「新增至訂單」 (Add to Order) 按鍵。	Add to Order
5. 點擊「Submit Order」 (提交訂單)按鍵將調查申 請新增至購物車,您可於此 處完成付款流程。	Submit Order