

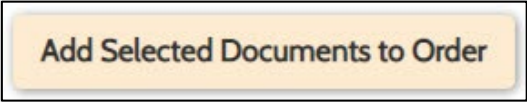
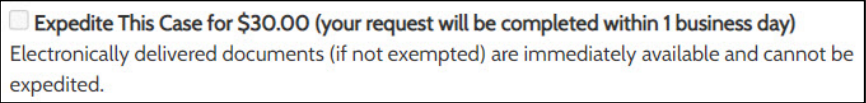
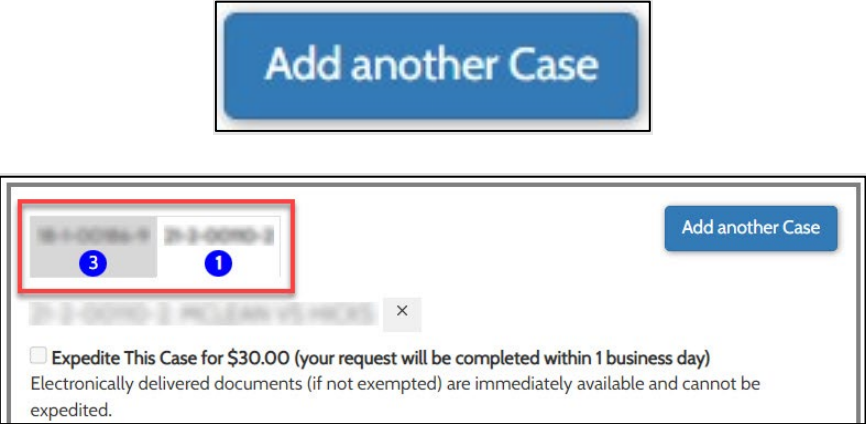
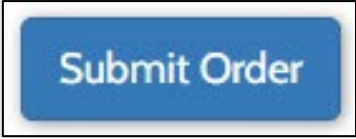
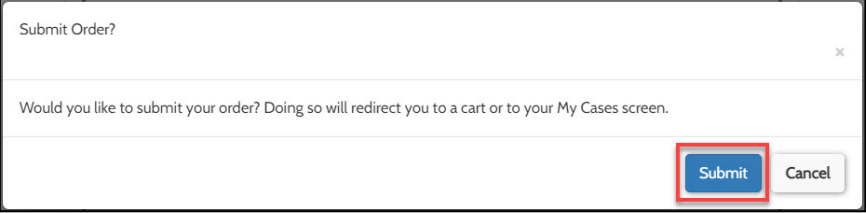
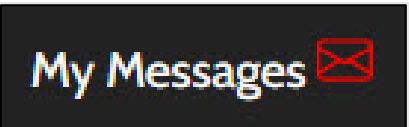


# GUÍA DE INICIO RÁPIDO DEL PORTAL KC SCRIPT: DOCUMENTOS SIN CANTIDAD DE PÁGINAS

Algunos documentos más antiguos aún no están disponibles digitalmente. Debido a que KC Script Portal no tiene recuentos de páginas para estos documentos, el personal de la Oficina del Secretario debe crear versiones digitales de ellos antes de que se puedan comprar copias. Esta guía de inicio rápido le mostrará cómo solicitar una copia de este tipo de documento.

Nota: Para hacer esto, debe iniciar sesión en su cuenta del portal.

<p>1. Haga clic en el botón Request/View Court Records (Solicitar/Ver registros judiciales) en la página de inicio.</p>	 <p><b>Request/View Court Records</b> (Documents and Audio Hearings)</p>																																																																													
<p>2. Escriba su solicitud en el cuadro Submission Title (Título del envío).</p>	 <p>Submission Title* eRequest_45 You may leave the default name or rename your request for future reference (such as "Mom and Dad's Probate").</p>																																																																													
<p>3. Escriba el número de caso, incluyendo los guiones. Haga clic en Search (Buscar).</p>	 <p>Case Number <input type="text"/> <input type="button" value="Search"/> <a href="#">Don't know the case number?</a></p>																																																																													
<p>4. Haga clic en la casilla junto cada documento que solicite.</p>	<table border="1"> <thead> <tr> <th><input type="checkbox"/></th> <th>Sub</th> <th>Date</th> <th>Document Name</th> <th>Additional Information</th> <th>Seal</th> <th>Pages</th> </tr> </thead> <tbody> <tr> <td><input checked="" type="checkbox"/></td> <td>1</td> <td>03/11/83</td> <td>Last Will and Testament</td> <td>LAST WILL &amp; TESTAMENT</td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>2</td> <td>03/11/83</td> <td>Petition for Probate of Will</td> <td>PETITION FOR PROBATE OF WILL</td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>3</td> <td>03/11/83</td> <td>Affidavit of Witness</td> <td>AFFIDAVIT OF WITNESS</td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>4</td> <td>03/11/83</td> <td>Order</td> <td>MOTION &amp; ORDER APPT GDN AD LITEM</td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>5</td> <td>03/14/83</td> <td>Affidavit of Mailing</td> <td>AFFIDAVIT OF MAILING</td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>10</td> <td>03/24/83</td> <td>Waiver</td> <td>WAIVER OF NOTICE</td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>6</td> <td>03/24/83</td> <td>Order Appointing Personal Representative</td> <td>ORDER APPOINTING ADMINISTRATOR WWA</td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>7</td> <td>03/24/83</td> <td>Bond</td> <td>BOND \$10,000.</td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>8</td> <td>03/24/83</td> <td>Oath</td> <td>OATH</td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>9</td> <td>03/24/83</td> <td>Letters of Administration with</td> <td>LETTERS OF ADMIN WITH WILL</td> <td></td> <td></td> </tr> </tbody> </table>	<input type="checkbox"/>	Sub	Date	Document Name	Additional Information	Seal	Pages	<input checked="" type="checkbox"/>	1	03/11/83	Last Will and Testament	LAST WILL & TESTAMENT			<input type="checkbox"/>	2	03/11/83	Petition for Probate of Will	PETITION FOR PROBATE OF WILL			<input type="checkbox"/>	3	03/11/83	Affidavit of Witness	AFFIDAVIT OF WITNESS			<input type="checkbox"/>	4	03/11/83	Order	MOTION & ORDER APPT GDN AD LITEM			<input type="checkbox"/>	5	03/14/83	Affidavit of Mailing	AFFIDAVIT OF MAILING			<input type="checkbox"/>	10	03/24/83	Waiver	WAIVER OF NOTICE			<input type="checkbox"/>	6	03/24/83	Order Appointing Personal Representative	ORDER APPOINTING ADMINISTRATOR WWA			<input type="checkbox"/>	7	03/24/83	Bond	BOND \$10,000.			<input type="checkbox"/>	8	03/24/83	Oath	OATH			<input type="checkbox"/>	9	03/24/83	Letters of Administration with	LETTERS OF ADMIN WITH WILL		
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<p>5. Haga clic en el botón Add Selected Documents to Order (Añadir documentos seleccionados al pedido).</p>	
<p>6. Puede elegir acelerar este caso.</p>	
<p>7. Si desea solicitar documentos de varios casos, haga clic en el botón Agregar otro caso y repita los pasos 3 a 6.</p> <p>Los casos adicionales aparecerán en su pedido como pestañas nuevas.</p>	
<p>8. Revise su solicitud. Haga clic en el botón Enviar pedido.</p>	
<p>9. Haga clic en el botón Enviar en la ventana emergente.</p>	
<p>10. Recibirá una notificación una vez que el personal de la Oficina del Secretario haya digitalizado los documentos que solicitó. Haga clic en Mis mensajes para verla.</p>	

11. En el mensaje, haga clic en el hipervínculo azul AQUÍ

Case Number	Message Title	Date	Message
PPR22-002493	Document Request has been Completed	10/03/2022	<p>Date: 10/03/2022            Portal Case Number: PPR22-002493            Submission Title: eRequest_46</p> <p>Luna Lovegood:</p> <p>Thank you for submitting your Documents request to our office. We take all customer inquiries seriously and do our best to exceed your expectations.</p> <p>We have processed all or part of your request. You can view the status of each requested item through the portal. To access your records/results:</p> <ul style="list-style-type: none"> <li>• Login to your online portal account and click on My Record Requests or click <a href="#">HERE</a>.</li> </ul> <p>Have further questions related to your request?</p> <ul style="list-style-type: none"> <li>• Visit our <a href="#">FAQ website</a></li> <li>• Email: <a href="mailto:desk.Correspondence@kingcounty.gov">desk.Correspondence@kingcounty.gov</a></li> <li>• Phone: 206-477-0691</li> </ul>

12. En la página Resumen del pedido, en el panel Información de resumen del pedido, haga clic en el hipervínculo azul AQUÍ.

Accederá a la página Solicitud de registros y se pre-completarán los documentos para los cuales solicitó un recuento de páginas.

Order Summary

Order Date	Documents Available Until	Postage	Pickup Location	Expedited Fee(s)	Total
10/03/2022	10/17/2022				\$0.0

Order Summary Information

The Clerk has uploaded the requested document(s) listed in the **Pre 2000 Page Count Documents** section below. Now you can purchase the requested documents. After purchase, you will receive a second order number (PPR#) to view the images or order status. To proceed with the next step and payment, please click [HERE](#).

Need help? Visit our [FAQ page](#).

Pre 2000 Page Count Documents

Expedited Exempt	Case Number	Sub	Date Filed	Name	Pages	Rejection Reason	Status
	83-4-00891-1	1	03/11/1983	Last Will and Testament	2		Completed

Icon Legend

[My Record Requests](#) [My Payments](#)

PPR22-002493: eRequest\_46

**DOCUMENTS**

Select the subs you want to order. If you want to order sealed documents, please use the **Request Access to Sealed Documents** button to request access first.

<input type="checkbox"/> Sub	Date	Document Name	Additional Information	Seal Pages
<input type="checkbox"/> 1	03/11/83	Last Will and Testament	Case# 83-4-00891-1 LAST WILL & TESTAMENT	2

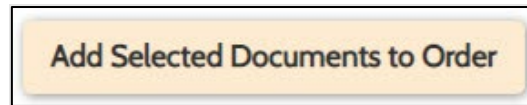
[Add Selected Documents to Order](#)

13. Haga clic en la casilla junto cada documento que solicite.

**DOCUMENTS**  
Select the subs you want to order. If you want to order sealed documents, please use the **Request Access to Sealed Documents** button to request access first.

<input type="checkbox"/> Sub	Date	Document Name	Case#	Additional Information	Seal Pages
<input checked="" type="checkbox"/> 1	03/11/83	Last Will and Testament	83-4-00891-1	LAST WILL & TESTAMENT	2

14. Haga clic en el botón Add Selected Documents to Order (Añadir documentos seleccionados al pedido).



15. Puede volver a optar por agilizar este caso, pero los documentos que se entregan electrónicamente estarán disponibles de inmediato y no se podrán agilizar.

**Expedite This Case for \$30.00 (your request will be completed within 1 business day)**  
Electronically delivered documents (if not exempted) are immediately available and cannot be expedited.

16. Escriba la información de Copies (Copias), Delivery Method (Forma de entrega) y Copy Type (Tipo de copia) de todos los documentos o para cada documento.

**DOCUMENTS**  
Delivery:  Copies:  Copy Type:

Sub	Filing Date	Name	Pages	Delivery	Copies	Copy Type	Item Cost
1 (83-4-00891-1)	03/11/83	Last Will and Testament	2	<input type="text" value="Electronic"/>	<input type="text" value="1"/>	<input type="text" value="Plain"/>	\$0.50

Your Order: 1 items  
Your Cost: \$0.50

17. Revise su petición. Oprima el botón Submit Order (Enviar pedido) para añadirlo a su carrito, en donde puede [concluir el proceso de pago](#).

