



# King County

Department of Judicial Administration

(206) 296-9300 (206) 296-0100 TTY/TDD

## Instructions for Temporary Protection Order and Hearing Notice (RCW 7.105)

This form is used to by a person filing a Petition for an Order of Protection. This Temporary Protection Order and Hearing Notice is to be filled out and provided along with the petition.

This form will be filed as a public court record and will start a civil court case.

**Print Clearly! Use Black or Blue Ink only.** If you are reading these instructions in any language other than English, please understand that all court documents must be filled out in English.

### Top of the form (Page 1)

Fill in your name (first, middle initial, last) and date of birth as the “Petitioner.” The “Respondent” is the person you are seeking to be restrained. Fill in that person’s name (first, middle initial, last) and date of birth. If you are unsure of the person’s date of birth, please list their age or approximate age.

Check the box on the temporary order that corresponds to the type of protection you requested on the petition. The clerk will help you fill out the next hearing date and time.

### This order restrains (name): (Section 2)

Fill in the restrained person’s name on the line, list any known aliases, personal identifiers (including scars and tattoos).

Check the appropriate boxes related to firearms and other weapons and if you requested weapons to be surrendered in the petition.

### This order protects (name): (Section 3)

Enter the petitioner’s name and add any minor’s names and ages into the table you are requesting to protect.

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### Ex Parte Hearing (Section 4)

Choose the option that says “the court held a hearing before issuing this temporary order...” and then mark if you will be attending by video or by phone. Joining your hearing in person is not available at this time.

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## **Jurisdiction (Section 6)**

Choose the appropriate boxes that are the most appropriate based on the information you requested in the petition.

## **The court orders: To the restrained person: (Section 8)**

Choose the appropriate options from subsections A through Z based on what you have requested in the petition.

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## **Law enforcement must help the protected person with (Section 9)**

Choose the appropriate options regarding assistance from law enforcement based on what you have requested in the petition.

## **Washington Crime Information Center (WACIC) and Other Data Entry (Section 10)**

Write-in the county or city and select between “Sheriff’s Office” or “Police Department” for the proper jurisdiction regarding data entry into WACIC.

## **Service on the Restrained Person (Section 11)**

Service on the restrained person is required if an order beyond the temporary expiration date will be requested. Choose the option between using a law enforcement agency to serve and personal service.

“Not Required” section. This section is not filled out unless you expect the respondent to appear with you at this hearing.

Pages 8-9

## **Service on Others (Vulnerable Adult or Restrained Person under age 18) (Section 12)**

This section is only filled out if you are filing a petition for a vulnerable adult or the person you are asking to be restrained is under 18 years of age.

If either of these apply to your situation, law enforcement, or the person providing private service, needs to know who to contact for service.

## **Other Orders (Section 13)**

Use this section if there are any other orders the court will be considering at the same time as this temporary order.

## **How to attend the next court hearing**

Please follow the instructions that are filled into this section, so you know how to appear for the next court hearing scheduled at the time and date listed on p. 1 of the order.

## **Attachment A: Non-Parent**

Complete this attachment if any of the minors you are requesting to be protected are **not** the children of the person who filed the petition.

## **Go to Court**

Turn in the completed proposed temporary order along with the completed petition and any additional applicable documents to the Clerk and they will provide additional instructions.