



**Management Coordination Committee (MCC) Meeting Minutes**  
**March 1, 2023**  
**(Rescheduled February meeting)**

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**ATTENDANCE**

**MCC Members:**

- Susan Fife-Ferris, SPU, MCC Chair
- Corina Pfeil, SCA, Kenmore Councilmember, MCC Vice-Chair
- Josh Baldi, KC WLRD
- Ryan Kellogg, PH SKC
- Lorraine Patterson-Harris, KC SWD

**Other Attendees:**

Maythia Airhart, KC WLRD	Kazia Mermel, SCA	Andy Smith, KC SWD
Lucy Auster, KC SWD	Linda Morales, KC WLRD	Linda Van Hooser, PH SKC
Joy Carpine-Cazzanti, KC WLRD	Kristin Painter, KC WLRD	Dave Ward, KC WLRD
Alice Chapman, KC WLRD	Alexander Rist, KC SWD	Steve Whittaker, PH SKC
Ashley Evans, SPU	Emmanuel Rivera, KC WLRD	Madelaine Yun, KC WLRD
Minty LongEarth, PH SKC		

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**GENERAL BUSINESS**

**Announcements**

Josh Baldi announced that the Haz Waste Program Director position has been posted: [Program Director \(Hazardous Waste Management\)](#). It closes on March 19, 2023.

**MCC Minutes**

MCC reviewed and approved the January 30, 2023, meeting minutes without revisions.

**DISCUSSION ITEMS**

**Election of Officers**

MCC Rules of Procedure states: "The Officers of the MCC shall consist of a Chair and a Vice-Chair drawn from amongst the MCC's own Membership. The installation of these Officers shall take place at the earliest regular meeting of the MCC in every odd numbered year. At that meeting, a new Vice-Chair shall be elected, and the previously serving Vice-Chair shall accede to the Chair position."

Susan Fife-Ferris is the previously serving Vice-Chair (also serving as interim Chair for the last few months of 2022 to fill Darrell Rodgers' vacancy) so accedes to the Chair position unless she declines. She agreed to serve as Chair but only for one year of the two-year term. Councilmember Pfeil and Ryan Kellogg both expressed interest in serving as Vice-Chair for the 2023-2024 term. Ryan withdrew his name in favor of CM Pfeil.

**DECISION:**

MCC voted unanimously to elect CM Pfeil as Vice-Chair.

**MCC Rules of Procedure**

At a February MCC work session, members reviewed all proposed changes to the MCC Rules of Procedure. Dave Ward provided the updated version for final review and adoption.

**DECISION:**

MCC voted unanimously to adopt the revised Rules of Procedure as presented in the meeting packet.

**Local Solid Waste Financial Assistance (LSWFA) Grant**

Linda Morales, Lucy Auster, and Alexander Rist provided information about Washington State’s Local Solid Waste Financial Assistance (LSWFA) Grant. Funding is provided to local governments to plan and implement their local solid and hazardous waste management systems and to support local enforcement of solid waste laws. The amount available in a biennium depends on legislative appropriation. LSWFA funds are allocated to local jurisdictions based on population.

Early in the Hazardous Waste Management Program’s existence, there was local agreement that the MCC was the most appropriate entity to decide the allocation of the LSWFA funds within King County. This was because the MCC oversees the Program and because it is a multi-jurisdictional forum that includes the cities of King County (through Sound Cities Association), the City of Seattle, and King County. The MCC has allocated the LSWFA funding since that time. This role is specified in the Program’s Fiscal Policy.

Staff presented three options for allocation of the funds:

**Option 1:** Maintain the current allocation of 20 percent for the Haz Waste Program and 80 percent for King County and city solid waste programs.

**Option 2:** Resume the previous allocation of 35 percent for the Haz Waste Program and 65 percent for King County and city solid waste programs.

**Option 3:** Propose a different ratio.

Comparison of Allocation Options for 2023-2025					
2023-2025 Biennium	Estimated State appropriation to LSWFA	% of KC allocation to Local Haz Waste	% of KC allocation to Solid Waste Programs	\$ Haz Waste Program	\$ Solid Waste Programs
Option 1	\$24 million	20%	80%	\$797,392	\$3,189,568
Option 2	\$24 million	35%	65%	\$1,395,436	\$2,591,524

Staff recommendation is to allocate the 2023-2025 LSWFA funding at 20 percent for the Hazardous Waste Management Program and 80 percent for King County and city solid waste programs. This provides more funding to the cities, while also maintaining some level of Haz Waste Program funding.

MCC asked for a future briefing with more details on how cities are using this grant funding as well as how the Haz Waste Program might use these funds differently in the future.

**DECISION:**

MCC unanimously voted to approve the LSWFA funding allocation of 20 percent for the Hazardous Waste Management Program and 80 percent for King County and city solid waste programs.

### Interagency Service/Partner Agreement

Dave Ward provided an update on the status of changes to the partner agreement. The King County Prosecuting Attorney’s Office finished its review. The draft Memorandum of Agreement (formerly Partner Agreement) has been provided to each partner agency for their internal review. An overarching Service Agreement for Seattle Public Utilities has also been drafted for review, which is needed for transferring funds from King County to City of Seattle. The Memorandum of Agreement will be an Exhibit to the SPU Service Agreement.

Ashley Evans shared the following graphic showing the differences between the Memorandum of Agreement and the Service Agreement.



### Q4 2022 Performance Report

Maythia Airhart presented highlights, risks, and opportunities noted in the [Q4 2022 Performance Report](#).

### UPDATES

#### Director’s Report

Maythia presented the February Director’s Report highlighting current areas of interest to MCC, including the look-ahead calendar for the next three months.

### EXECUTIVE SESSION

General MCC meeting adjourned at 4:25 p.m. for an Executive Session.

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**Next Meeting:** March 21, 2023, 10 a.m.-noon, teleconference